

2024-2025

# Western Regional Healthcare Executive Committee Minutes

October 9, 2024



# Western Regional Healthcare Executive Committee Minutes

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## Western Regional Health Care Coalition Executive Committee Meeting October 9, 2024

### Documents Provided to Executive Committee Members

- WRHCC Meeting Agenda
- WRHCC Meeting PowerPoint Presentation
- WRHCC Minutes
- WRHCC 5-Year Accomplishments

### Call to Order

The meeting was called to order at 1:05PM.

### Roll Call

#### **Members Present:**

- Kelly Bilau, Brendan House, Chair
- Michelle Cole, Providence St. Patrick Hospital
- Jennifer Phillips, St. James Healthcare
- William Torres, Marcus Daly Memorial Hospital
- Cindee McKee, Healthcare Coalition Director, MHREF
- Kitty Songer, CRHCC HPP Specialist
- Jude Waerig, SRHCC HPP Specialist
- Jarret Curtis, ERHCC HPP Specialist
- Colin Tobin, MT DPHHS PHEP HPP
- Tammy Matt, CSKT Public Health

#### **Members Absent:**

- RJ Nelson, member at large
- Nick Holloway, Missoula County DES, Co-Chair

#### **Voting Membership Discussion:**

- Discussion was held regarding open positions on the Executive Committee.
- Jennifer Phillips will represent-Hospital
- Willie Torres will represent- CAH
- Kelly Bilau will visit with the Emergency Preparedness Coordinator at Kalispell regarding participation in the executive committee
- Willie will visit with EMS in Hamilton to see if he can get representation for EMS.

# Western Regional Healthcare Executive Committee Minutes

## Minutes

Minutes from March 4, 2024, were sent out for approval before the meeting, Kelly opened the floor for discussion, and no changes were received.

- Motion made by Jen Phillips to approve
- Seconded by Willie Torres
- Approved unanimously

## Budget Review:

Gary presented an overview of the 2023-2024 budget and carryover funds along with the **DRAFT 2023-2024 BUDGET**. Once a contract is received and the final funding award is known, the budget will be sent out for an email vote. Kelly opened the floor for discussion, and no questions or comments were received.

## Old Business

### Training and Education Provided with Carryover Funds

- Gary provided an update on training and education that was provided with carryover funds.
- **Advanced Disaster Life Support Class (Swedish Medical Center)**
  - Class \$10,500.00
  - 25 students per class
  - May 28 & 29<sup>th</sup> training held in Western HCC.
- **Disaster Mental Health Training April 2024**
  - No reimbursements received
- **Trauma Convention Las Vegas April 2024**
  - 4 members attended the conference
- **Spring Fling Conference Missoula April 2024**
  - Cindee & Kitty staffed the Vendor Table
- **MHA Summit Butte Mt April 2024**
  - No reimbursements received

## New Business

- **Western Healthcare Membership Update**
  - See the above notes under "Roll Call"
- **Western Executive Committee Meeting New Format**
  - Kelly opened up to the floor for discussion.
- **Western Regional Health Care Semi-Annual Meeting**
  - Gary discussed the Regional Member meetings. This current grant year, one will be hosted on May 15, 2025.
- **Western Bylaws Review**
  - Bylaws were sent out before the meeting.
  - Kelly opened the floor to discussion. Willie and Jennifer had a couple of questions regarding wording in "Grant Application".

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- No edits were received.
- Motion made by Willie
- Seconded by Jennifer
- Approved unanimously
- **HPP Update:**
  - Gary provided and updated on the upcoming NOFO requirements for the current grant year, 2024-2025, and the upcoming cooperative agreement.
- **Training Update:**
  - Hospital Emergency Response (HERT)
  - Certified Hospital Emergency Coordinator (CHEC)
  - Medical Response Surge Exercise (MRSE)
    - The above trainings are currently being reviewed to assess the possibility of hosting.

## Round Table

- Member Comments:
  - Kelly:
    - Valley Wide Monster Truck Rally MCI Exercise
      - 40+ Volunteers and 40+ providers
    - Working to ensure facilities will have power during outages
  - Jennifer:
    - Airport MCI FSE
      - Everbridge
        - Activated labor pool
        - Notified Responders
    - Offload training with Life Flight
    - Lots of EMS training with Jefferson Valley and in Silver Bow
    - HERT Training came in useful due to need to Decon patient
    - Looking at large exercise next summer
    - Changing over generators/power systems
  - Willie:
    - Windstorms affected service, had to go to generator power
    - MCI FSE Oct 18
  - Michelle:
    - Will be participating in BH MCI
    - Western RTC
      - TTX
  - Tammy:
    - Mass Flu Clinic Drive-Thru
      - CSKT, BCBS, Lake Co
    - CDC Tribal Coordinating Body PHEP
      - Submitted abstract for preparedness summit
  - Colin:
    - ESF-8 Advisory Council Meeting

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- Strategic Plan for HPP and Coalitions
- HPP will be working HVAs for Regions
- Waiting on templates for new required plans
- Great job getting different organizations together
- Please invite us to any exercises you are planning
- Cindee:
  - WRHCC Accomplishments
  - Working with Brett and Jason about presenting MRSE at HCC Conference

## Public Comment

No comments received

## Next Meeting

Will send out potential dates for the future meeting

## Adjourn

- Motion made by Jennifer to adjourn
- Seconded by Willie
- The meeting adjourned at 13:56