Western Regional Healthcare Executive Committee Minutes

Virtual Meeting

March 12,, 2018

2018

**Western Regional Healthcare Coalition Meeting**

**March 12, 2018 Virtual Meeting**

**Members Present:**

* Don McGiboney, DPHHS HPP
* Cindee McKee, MHA HPP
* Bryan Tavary, DPHHS HPP
* Erin Vandehey, Community Medical Center
* Michelle Kimball, Kalispell Regional Medical
* Luke Fortune, DPHHS PHEP
* Jennifer Phillips, St. James Healthcare
* Shawn Paul, Providence St. Patrick Hospital
* Jan Egli, Partners in Home Care
* Neoma Greenfield, Ravalli County Public Health
* Katherine Basirico, Deer Lodge County Public Health
* John Thomson, Three River EMS
* Kyrsten Brinkley, Mt Tech
* Tammy Matt, CSKT Tribal Health
* Gary Zimmerman, DPHHS PHEP
* Nancy Shooshtari, Providence Surgery Center

**Members not present:**

* Don Whalen, Missoula Emergency Services
* Tom Winter, Interim Healthcare of Western Montana
* Katherine Basirico, Deer Lodge County Public Health

**Approval of Previous Meeting Minutes:**

* + Minutes will be reviewed at the next in-person meeting in April 2018

**Treasury Report:**

* + ***Grants***- $29,047.00
	+ ***Training***-$29,140.00
	+ ***Exercises***-$9,000.00
	+ ***Travel Reimbursement***-$12,744.27
	+ ***Executive Committee Admin Costs*-**$3,193.10
	+ ***Regional Coalition Reimbursements***-$1,143.05
	+ ***Remaining Budget***- $75,595.12
	+ Treasurer’s report was reviewed, motion received to approve report, seconded and approved.
	+ Discussion held in regards to paying mileage to evaluators that will be assisting in the Coalition Surge Test. Motion received, seconded and approved.

**New Committee Members:**

* Discussion held on adding potential new members to the Executive Committee. The new members are Dave Gregory from Montana State Hospital, and Paul Carlson from Rocky Mountain Lab. Motion received to invite them to join the Executive Committee, second received and approved.

**Grant Application:**

* Providence St. Patrick
	+ Discussion held on grant application for Stop The Bleed/Training/Education.
	+ Shawn Paul will recuse himself from this vote.
	+ Motion received, seconded and approved to fun $19,000.00.
* St. Luke Community HealthCare
	+ Discussion held on grant application and multiple requests.
	+ Motion was received to approve funding for “Hazmat Training, and Stop The Bleed” for a total of $6,064.00. Motion received seconded and approved.
* Mineral Community Hospital
	+ Discussion held on grant application for the purchase of a HAM Radio. Will ensure that they have a licensed operator for the radio, and establish where the radio will be housed.
	+ Motion received, seconded and approved for $6,500.00.
* Clark Fork Valley Hospital
	+ Discussion held on grant application for the purchase of a HAM Radio. Will ensure that they have a licensed operator for the radio, and that they establish where the radio will be stored.
	+ Motion received, seconded, and approved for $6,500.00
* Community Hospital of Anaconda
	+ Discussion held on grant application. Committee at this time will deny the application due to lack of participation in past Regional Meetings. Will inform them that they may re-apply during the next grant year and will encourage them to attend and participate in the coalition.
	+ Jen will recuse herself from this vote.
	+ Motion received, seconded and approved. Don will compose a letter and John will sign.

**Advisory Council Meeting:**

* + Jen provided an update on the Advisory Council Meeting. The council voted to approve the Eastern Coalition breaking into two, the East and the South.
	+ The tentative grant amounts for each coalition are listed below:
		- West-$120,000.48
		- Central-$91,763.34
		- South-$112,365.78
		- East-$63,837.40

**Spring Regional Meeting:**

* Will invite QAD to our next meeting to see if they would like to do a presentation on the new CMS Rules and what they will be looking at during their survey of facilities.

**Exercise Planning:**

* Bryan and Gary are working the on Coalition Surge Test. Dates and times have been set for each region.
* Western will be May 1, 2018 @ 1300
* Evaluators will be Jon Thomson, Michelle Kimball, Sean Paul and Jen Phillips.
* Mineral Community Hospital will be evacuating, St. Luke, St. Joseph and Clark Valley will be accepting facilities.

**Training Opportunities:**

* BDLS, ADLS,ABLS, Summer Institute and MHA

**Intermedix:**

* Update given on the purchase of Intermedix. All three coalitions agreed to purchase this platform; contract is currently being worked on with them and MHA.

**Mutual Aid Agreement (MHMAS):**

* Will send out for committee members to review and will discuss at the next in-person meeting.
* Will send out DRAFT Regional Preparedness Plan and discuss at the next in-person meeting**.**

**Next Meeting:**

* April 23, Missoula and Shawn will see if we could host it St. Patrick’s.