Southern Regional Healthcare Executive Committee Minutes

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January 12, 2021

2021

**Southern Regional Healthcare Coalition Executive Committee Meeting**

**January 12, 2021 via Zoom Meeting 1000-1200**

# Call to Order

Chairman Jen Staton called the meeting to order at 1000.

**Roll Call**

**Members Present:**

* **Jennifer Staton, RiverStone Health**
* **Kyrsten Brinkley, MHA**
* **Greg Coleman, Park County**
* **Casey Driscoll, MHA**
* **Charlie Hanson, MT DES**
* **Bill Hodges, Big Horn Hospital**
* **Stephen Schmid, Life Flight Network**
* **Birgen Knoff, Bozeman Health**
* **Rob Farnum, Pioneer Medical Center**
* **Don McGiboney, MT DPHHS**
* **Cindee McKee, MHA**
* **Kevin O’Loughlin, MT DPHHS**
* **Scott Rainey, Vitalant**
* **Kitty Songer, MHA**
* **Sue Woods, CMHD**

**Guests Present:**

* **None**

**Members Not Present:**

* **Jason Mahoney, AMR/EMSC**
* **Jillian Acosta, Madison Valley Medical Center**

# Old Business

**Committee Membership and Participation**

Casey reviewed Executive Committee member participation for the Fiscal Year to date utilizing a new attendance tracking sheet.

**Budget Review**

Cindee presented and reviewed the HPP budget to the Committee.

HPP HCC Budget

Approximately $40,000 of unspent funds.

Funds must be allocated prior to June 30, 2021.

Committee recommendation from the September meeting suggested alternate funding expenditures for the Amateur Radio project for redundant communications capability. Charlie briefed on research he had accomplished which included an approximate cost of $1,000 for each facility plus the cost of the repeaters.

An alternate expense option is to purchase EMSC items for Pediatric Ready capability gaps that were identified from the Pediatric Surge Tabletop exercises provided in conjunction with the EMS for Children (EMSC) program this past autumn. Affected provider types include hospitals, EMS, and most clinics. Items included a Broselow flying carpet, Pedi Pads, Broselow tapes, and pediatric stethoscope. Concerns were raised that not all provider types listed had the same needs or shortages (gaps). A workgroup will be convened consisting of Jason Mahoney, Stephen Schmid, Charlie Hanson, and Greg Coleman and will meet in mid-February.

COVID-19 Budget

Approximately $86,359.08 of the original $117,746.25 of unspent funds.

Funding awarded/pending to Applicants $31,387.17.

Staff recommendation for utilizing unspent funds to purchase eMist Fogger machine (52 units at $1645 each for EMS and Long-term Care).

Discussion on the potential for current applications to submit for higher amount; Remove the cap.

Committee discussion is to extend this grant application opportunity to any healthcare organization type until Feb 1.

Motion by Birgen to extend the deadline for grant applications to the first week of February, removing the cap, and placing timelines appropriate for processing within the grant application terms.   
 Second by Bill  
 Approved unanimously

**PEDs Tabletop Exercises**

5 sessions were held in September and October 2020.

4 Southern Regional Healthcare Coalition hospitals participated.

AAR/IP has been completed and overviewed by Casey.

**Updates**

Work Plan

Casey reviewed Work plan activity

HPP PPE Cache  
 Funds from 2019-2020 budget year allocated to add to state HPP cache  
 New company is now managing the company  
 PPE has yet to be purchased due to juggling priorities

Coalition Surge Test

Coalition Surge Test for this fiscal year has been waived for by ASPR

Draft HID Annex

Draft Highly-Infectious Disease (HID) plan annex is ready for review. The final version is due to ASPR in June 2021.

# New Business

**Capability Assessment Tool (CAT) and Hazard Vulnerability Assessment (HVA) Update**

Committee member were sent the 2021 CAT template and the 2020 HVA on December 22, 2020 for review.

The 2021 CAT and an updated HVA are due January 27, 2021.

Due to COVID19 we asked if the Committee would like the HPP/HCC Staff to collaborate and update on your behalf.

**HHS COVID19 Data Updates**

New data fields are available in EM Resource as of 1/8/21 for tracking therapeutic course inventory and usage.

An average of over 90% hospital accomplishing the data reporting for CMS reporting compliance.

The Regional Coordinators check hospital data daily to ensure nobody slips through and ends up receiving a CMS Non-compliance letter.

**Weekly Newsletter**

Began November 19, 2020

It streamlined communications and reduces the number of messages healthcare agencies and organizations receive from the Staff.

No additional feedback was provided by Committee Members.

**Upcoming Training**

The upcoming trainings and education events were presented to the Committee.

Basic Disaster Life Support (BDLS)

January 12, 14, 19, and 21 from 7:00-9:00 pm  
February 2, 4, 9, and 11 from 7:00-9:00 pm  
Contact Jacob Brown at [Jacob.brown@mt.gov](mailto:Jacob.brown@mt.gov)

FP MGT 319 Medical Countermeasure POD Planning and Response Course

Live online instructor-led training FP MGT319 399  
The actual class portion of this course is 0800-1600 Wednesday Feb 3 and 0800-1600 February 4. February 2 is considered the “Admin” day and he pre-test link will be sent to the students to complete the pre-test before the start of class on Wednesday.

Active Shooter Training Webinar

February 9, 2021 at 9:00 am MST  
The Cybersecurity and Infrastructure Security Agency, Region VIII invites you to join a two-hour security webinar to enhance awareness of and response to and active shooter event.

K-548 Continuity Program Managers Virtual Course

February 9-12, 2021 08:00-12:00 MST (4 half-days)  
Location: Virtual  
Register by Feb 5, 2021  
POC is Michael D. Brinkman [Michael.brinkman@fema.dhs.gov](mailto:Michael.brinkman@fema.dhs.gov)

Save the Data - ADLS

March 19-20 at Fairmont Hot Springs

Discussion by the Committee to cancel this event.

**Coordinator Update**

Casey reviewed recent Coordinator and HPP activity

Pediatric Table-top exercises and AAR/IP

Weekly Newsletter content and format

Reviewed COVID19 mini-grant applications

Participated in COVID19 specific conference calls

Workplan progress and updates

CAT Crosswalk

Reformat of the Resource Assessment

# Closing

**Roundtable**

Jen – More engaged in the future. Vaccine work. Very immersed in past month. They have acquired access to a local hotel to put COVID19 patients in.

Charlie – Continuing to work on the Amateur Radio Project.

Rob – Vaccine work. Promoting the RHCC in EMS calls.

Birgen – Same as everyone else. Involved in POD planning. Involved in the Alternate Care Site planning at BH.

Sue – Same as everyone else. POD planning.

Scott – Nothing to report.

Bill – Same as everyone else. Collaborates with Crow Agency for vaccine planning.

Stephen – Air Medical issues. Work with Gallatin County and others regarding medics to assist in vaccinations.

Greg – Continued support to the Park County Health dept.

Cindee – Thanks for everyone’s hard work.

Kitty – Nothing to report.

Kyrsten – Nothing to report.

Jake – Nothing to report.

Don – Continued work moving money from HPP to the Alternate Care Sites. Collaborating on DPHHS COVID19 AAR/IP. Participation in the State COVID19 Vaccine Planning Group.

**Public Comment**

No public comment.

**Next Meeting**

Next meeting will take place:

Funds Workgroup on February 16th from 10:00 am to Noon via Zoom.   
 Regular meeting on March 23rd from 10:00 am to Noon via Zoom.

**Adjourn**

* Motion to adjourn made by Bill
* Seconded by Birgen
* All approve