

BP4

Eastern Regional Health Care Coalition Executive Committee Minutes

February 23, 2023



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Eastern Regional Healthcare Coalition Executive Committee Meeting February 23, 2023 via Zoom Meeting 10:00 – 12:00

Documents and materials provided for the meeting

ERHCC February 23, 2023 Agenda
ERHCC February 23, 2023 PowerPoint
2023 Draft HVA
Burn TTX AAR/IP – Jason
Burn TTX AAR/IP – Brett
Pediatric Surge TTX AAR/IP
HID Surge TTX AAR/IP
Red Comm Drill PPE Outreach AAR/IP
Red Comm Shakeout Drill 2021 AAR/IP
Red Comm Shakeout Drill 2022 AAR/IP
Radiation Surge Annex - draft

Call to Order

Peter Leyva, Chair, called the meeting to order at 10:00

Roll Call

Members Present:

- Peter Leyva, Chair, Pioneer Medical Center & EMS
- Clay Lammers, Co-Chair, Garfield County Sherriff & EMS
- Courtney Batey, Rosebud Health Care Center
- Julie Broadhead, Richland County Public Health
- Cory Cheguis, Custer County Emergency Management
- Dennis Four Bear, Fort Peck Tribes Public Health and Emergency Management
- Dirk Monson, Frances Mahon Deaconess Hospital
- Bridget Norby, Daniels Memorial Healthcare Center & EMS
- Todd Opp, Glendive Medical Center & EMS
- Robbie Kavon, MHA
- Cindee McKee, MHA
- Casey Driscoll, MHA
- Kyrsten Brinkley, MHA
- Kitty Songer, MHA
- Jacob Brown, DPHHS
- Luke Fortune, DPHHS
- Colin Tobin, DPHHS

Guests Present:

- Elsie Helm, Garfield County Health Center

- Robin Johnson, Valley County Public Health
- Sue Ann Good, McCone County Public Health
- Suzann Radke, Sidney Health Center
- Teilor Fishell, Daniels County Health Department
- Elizabeth Barth, Dahl Memorial Healthcare
- Brenda Nee, Sheridan County Public Health
- Jennifer Grey Eagle, Prairie County EMS
- Leann Harrison, Custer County Public Health
- Jeannie Maciag, Rosebud Health Care Center
- Trish Olson, Wibaux County Health Department
- Tyleno Eaton, Prairie County Public Health
- Wendy Dahl, Daniels Memorial Healthcare Center
- Sean Kavanaugh, Sidney Health Center
- Jeff Holland, Holy Rosary Healthcare
- Michelle Barsness, Roosevelt County Health Department
- Laureen Murphree, Dawson County Health Department
- Cherie Duncan, Sheridan County Health Department
- Stefanie Harrington, Carter County Public Health

Members Not Present:

- Clay Lammers, Garfield Co Sheriff's Dept/EMS; Vice-Chair

Meeting Minutes

Robbie will send the minutes for the November 9, 2022 meeting to the Committee to review and approve at a later date.

Treasury Report

Robbie reviewed the status of the 2022-2023 Coalition budget. The coalitions are unable to offer the CBRNE and HERT courses and the Cybersecurity course has been changed to an ICS course which will be held at Regional Meetings in May. After all the allocated funding is accounted for, there will be a balance of \$11,688.03. The group discussed potential opportunities for use of the funds including First Responder Disability Awareness Training, Mental Health First Aid, Family Reunification, and Juvare training. The group brought up that HERT training has been requested by a number of facilities and a request was made to attempt to find a trainer for that course. Additional suggestions included replacement of triage kit based on a McCone County exercise.

A suggestion was made to form a training and exercise subcommittee. Courtney, Bridget, Julie, and Peter will serve on that committee. Recommendations can be emailed to Robbie and a meeting date will be set.

SIM-MT Trainings

Robbie provided an update on the Highly Infectious Disease trainings being facilitated by Simulation in Motion Montana. The trainings have been well received and the afternoon tabletop discussions have included many community partners including public health, DES, and long-term care.

Scheduled Trainings:

- Frances Mahon Deaconess Hospital – March 7
- Rosebud Health Care Center – March 14
- Roosevelt Memorial Hospital – May 17
- Prairie Community Hospital – TBD
- Sidney Health Center – TBD

New Business

HVA

The Coalition Hazard Vulnerability Analysis is a coalition deliverable and will need approval from the Executive Committee. Robbie emailed out the 2022 HVA for review by Executive Committee members. Peter asked if this was informed by member HVAs or an estimate and Robbie reported back that she received HVAs from several facilities plus some THIRAs from throughout the region. A question was also asked why pandemic and epidemic were indicated as non-Applicable. Robbie explained that in previous versions, pandemic and epidemic were combined with and captured within infectious disease outbreak. Luke cautioned against combining these because they require differing level of resources to respond to. The group would like to see pandemic and epidemic activated and rated appropriately. Pandemic may have a higher ranking than outbreak because of the human and business impact. An additional question was asked about why Dam Failure was rated so highly on the HVA. Robbie reported that this was in several facility HVAs as well as the DES THIRA.

- Julie Brodhead moved to approve the HVA after Pandemic and Epidemic are opened and receive an appropriate rating.
- Bridget Norby seconded the motion.
- Peter noted that since items cannot be removed from the HVA, all categories should have a rating and not be left as NA.
- Motion approved unanimously.

Robbie will make the edits and send to the group for review. Dennis also noted that train derailment is not on the list and asked if this was considered HazMat. Robbie noted that train derailment is not its own hazard in eICS but those would be captured in transportation failure and other categories. Robbie will include her assessment of the received HVAs and how she made her determinations when she sends out the updated HVA to the Committee.

Coalition Assessment Tool (CAT)

The CAT is a grant deliverable and helps drive the Coalition work plan. Robbie updated the ERHCC CAT in January. Robbie provided an overview of the CAT and how it drives the Coalition Work Plan. She will send an updated Work Plan with progress notes to the Committee for review.

Monday.com

Robbie provided an overview of the Monday.com platform that is utilized to track all benchmarks and deliverables.

Radiation Annex Draft

The Radiation Surge Annex is a high-level overview of how the coalition could assist in the event of a radiation exposure in the Eastern Region. The Executive Committee received this document prior to the meeting for review. Dirk provided input to Robbie's comments regarding the sources for radiation contamination. No further discussion. The final plan will need to be approved in May to be uploaded to the CAT by June 30.

Exercise AAR/IPs

Robbie provided the following ERHCC AAR/IPs to the committee prior to the meeting for review:

- PPE Outreach Redundant Communication Exercise – March 2022
- Shakeout Drill Redundant Communication Exercise – October 2021
- Shakeout Drill Redundant Communication Exercise – October 2022
- Burn Surge Tabletop Exercise (two documents labeled B. Llyod and J. Mahoney) – April 2022
- Highly Infectious Disease – April 2021
- Pediatric Surge Tabletop Exercise – October 2020

Upcoming Training/Education/Events

- SIM-MT – 5 scheduled trainings in the future
- Radiation Surge Annex (Draft Form) due April 1, 2023
- Resource and Gap Analysis
 - Specific to each facility/agency type (hospitals, MES, public health, LTC, outpatient)
 - Assessment to identify health care resources and services that are vital for the continuity of health care delivery during and after and emergency
 - Provide a common understanding of resources and existing gaps as well as prioritizing activities to close the gaps
- Coordinators in-person meeting – April 5-6
- Eastern Region PHEP Meeting – May 17, Miles City
- Eastern Region HPP Regional Meeting – May 18, Miles City

- Coordinator Update
- Incident Command Training
- Working on options to provide JUVARE training for EMResource and eICS platforms

Coordinator Update

- Attended National Health Care Coalition Conference – Nov. 29 – Dec. 1, Anaheim, CA
- 2023 PHEP Preparedness Summit in Atlanta – April 24 – 27
- Second RedComm Exercise in April
- SIM-MT – Scheduling for 9 facilities, 5 completed
- Compassion Fatigue Workshops
- TEEX Pediatric Class
- Reviewing and updating access rights in EMResource
- Weekly Coalition Newsletter publication, moved to monthly
- Weekly Coordinator Zoom calls – work on work plans, budgets, upcoming events, trainings, annexes, AAR/IPs, etc.
- Radiation Surge Annex Draft
- Eastern Region Radiation Tabletop Exercise – January 19
- Eastern Region MRSE – February 15
- Facility and Agency site visits, LEPC/TERC meetings
- PHEP-HAN Training

Closing

Roundtable

- Cindee McKee – the MRSE and Radiation Tabletop Exercises are all complete and were wonderful. Working on Coalition budgets for the next grant year. Next year is the last year of the current Cooperative Agreement and the new Cooperative Agreement will begin in 2024 which may bring some changes to the Coalitions. A new SRHCC Coordinator has been hired and will start March 3.
- Colin Tobin – no updates
- Bridget Norby – completed a CAH survey in January with zero deficiencies for the entire facility. They had a burst pipe on December 23 that flooded the clinic and supply area so they are working on getting that back up to par. They have a full-scale exercise being planned for June.

No additional updates or public comment.

Next Meeting

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Next meeting: Robbie will explore the option of holding the Executive Committee meeting in conjunction with the PHEP/HPP Regional meetings in Miles City. A second option is May 1 or 2 in person.

Adjourn

- Bridget Norby made a motion to adjourn
- Dirk Monson seconded the motion
- No objections, meeting adjourned